



# FOREST HILL HOME OWNERS INC.

Minutes of Combined Executive  
Committee and Board

Date: March 9, 2022, 7 pm

Via Zoom

Present: Gretchen Mettler, Tony Rupcic, Jan Milic, Fran Mentch, Nathaniel Wright, Joan Fox, Lee Barbee, Jim Havach, Mary Rice, Donna Kolb, Tracey Kirksey, Christopher Hubbert, Jammie Artise, Ko Carten, Jacqueline Kelly

Excused: Beryl Tishkoff

## Agenda

1. Call to order
2. February 9, 2022, Meeting Minutes were approved
3. Treasurer's Report- Tony had a CPA file IRS form 1128 (HOA form). We are in full compliance with the IRS.

Last year HOA had 41 donors for a total of \$4052. We are saving money because the cost to heat the Blue Cottage was reduced due to replacing the old boiler with a more efficient heating system. Board accepted the Treasurer's report.

- a. Events Committee budget – We do not have a proposed budget from the Events Committee. Tony has budgeted \$600

4. Standards/Preservation Committee – Jo Fox

Jo was intervenered with the following issues during the past month: someone not picking up their dog waste. Home on Rumson had POD sitting in driveway for extended period of time. Home had no electricity and the owners were not home; concern was that pipes would freeze. Another home had a number of missing boards from their fence; homeowner agrees to fix. Jo is going to check with the City about the road repair that was done on Newbury in between Monticello and Mayfield. It resulted in a lot of loose gravel that is accumulating on the side of the road. Jo has resolved most of these issues and is still following up with the City about the gravel.

Events- Jo reported that she has been talking with Margaret Lann from the Restoration Society and she offered to give a presentation sometime in May-June.

Burlington Lot Clean-up will be listed as a Green Team Event during the Green events in April. No date yet.

5. Bylaws Committee Chris Hubbert-Changes were emailed to Board and Executive Committee Must be voted on at the fall membership meeting.
6. Membership – Jan Milic and Gretchen  
Welcome notes went out to all new residents. There were about 11 or 12. There are no houses for sale at the present time.  
May 21<sup>st</sup> will be the Garage Sale.

- a. Jan proposes a "Pantheon" (honor roll) to recognize those who have given

- exceptional service to Forest Hill for a decade or more. Jan suggested that this is a way for people be honored now, not posthumously.
- b. Distribution of welcome letters, gift bags. Gretchen distributed all of the welcomes to new residents for 2021.
  - c. The book on Forest Hill, written by Sharon Gregor, was given as a prize to the winner of the Newsletter contest.
  - d. There was a discussion about yard signs recognizing homes and/or membership in FHHO. Using brass plaques or planters was also discussed. The goal is to increase pride in home ownership and belonging to the FHHO.
7. Marketing- There is no marketing committee, but Jo is going to try to create one. Tony, Fran, and Gretchen agreed to work on the Wikipedia page. The webpage also needs to be updated.  
Suggestion was made to have a monthly emailed newsletter. Fran volunteered to send it out via MailChimp if content was provided.
8. Other business-Gretchen has contacted Gayle Lewin from A.I. Lewin & Associates to provided structural assessment of the Blue Cottage. Board passed motion to authorize \$800 payment for this assessment.
9. Announcements Next Meeting is April 13.

Submitted by Fran Mentch, Secretary